



STANDARD POLICIES AND PROCEDURES

<p>POLICY NAME STUDENT DIABETES SELF-MANAGEMENT</p>	<p>Section: F Policy Number: 7 Effective Date: 4/25/2023 Review Date:</p>
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POLICY

Pursuant to 6.12.8.8 NMAC:

PROCEDURE

- A. General rights:** La Academia de Esperanza (LADE) grants students' authorization to carry and use equipment and supplies, for storage and disposal of sharps, for self-assessment and for self-administration of **diabetes treatment medications** prescribed by a health care practitioner if all of the following conditions are met.
- (1) A health care practitioner has prescribed the medication, directed the instruction of the student in the correct and responsible use of the medication, and approved the student's ability to perform self-assessment and medication self-administration.
 - (2) The student has demonstrated to the school nurse or other designated registered nurse or clinician the skill level and developmental level necessary to correctly store and use any equipment and supplies required to perform self-assessment and self-administration of such medication as prescribed by the health care practitioner (or the practitioner's designee).
 - (3) The school nurse or other designated registered nurse or clinician, with input from the parent or guardian and based on the student's health care practitioner's medical orders, has formulated a written **individualized healthcare plan for management of diabetes care** for the student that includes but is not limited to the correct storage and disposal of sharps by the student, the performance of self-assessment procedures and the self-administration of medication.
 - (4) The school has informed the parent or guardian of the student in writing that the school, including its employees and agents, is to incur no liability as a result of any injury arising from the performance of self-assessment procedures and the self-administration of medication nor from any injury arising from the student carrying and disposing of equipment and supplies to perform these procedures.
 - (5) The student's parent or guardian has completed and submitted to the school:
 - (a) all written documentation required by this school policy; and
 - (b) the required treatment plan/medical orders; and
 - (c) a signed statement from the parent or guardian of the student acknowledging that the school, including its employees and agents, is to incur no liability as a result of any

injury arising from the performance of self-assessment procedures and the self-administration of medication nor from any injury arising from the student carrying and disposing of equipment and supplies to perform these procedures, and the parent or guardian will indemnify and hold harmless the school, including its employees and agents, against any claim arising out of the performance of these procedures or storing and disposing of equipment and supplies to perform them.

B. Terms and limits of the student's rights:

- (1) These rights are not to exceed the duration of the current school year. However, the student may lose these rights if, as determined by the school nurse and the school administrator, endangerment to the student's person or other persons occurs through the misuse of equipment, supplies, or medication or if the student's self-administration of medication is inconsistent with the prescribed dosage.
- (2) The student will be responsible for storing and disposing of all sharps as agreed upon with the school nurse or other designated registered nurse or clinician.
- (3) The student will be allowed to possess equipment and to perform routine self-assessment and self-treatment at locations identified by LADE but away from major traffic pathways as agreed upon with the school nurse or other designated registered nurse or clinician.

C. Extent of authorization: LADE grants a student with a written individualized healthcare plan for management of diabetes care authorization to store and dispose of equipment and supplies necessary for self-treatment and self-assessment in the school setting including:

- (1) while at any location on school property, including the classroom, but away from major traffic pathways as agreed upon with the school nurse or other designated registered nurse or clinician.
- (2) while at a school-sponsored activity.
- (3) during regular before-school and after-school activities; and
- (4) in transit to or from school or school-sponsored activities.

D. Duration of authorization: An authorization granted by LADE under a written individualized healthcare plan for management of diabetes care is effective only for the duration of the school year for which it is granted and must be renewed each subsequent school year. It may be revoked at any time for failure to comply with Subsection B *Terms and limits of the student's rights*.

E. Back-up medication: LADE will ensure that in the event of a diabetes emergency any back-up medication and equipment and supplies provided by the parent or guardian are kept at an easily accessible location agreed upon by the student and authorized individuals. LADE's nurse or other designated registered nurse or clinician will have written procedures to address the safekeeping of these materials. Authorized school personnel who in case of an emergency and in good faith provide a student with back-up medication, equipment, or supplies are to incur no liability as a result of providing the materials and medication to an authorized student or individual.

F. Maintenance of information: All documentation for a written individualized healthcare plan for management of diabetes care shall be kept on file at LADE in a location easily accessible by authorized individuals who have a legitimate need to know. The LADE policies and procedures for diabetes self-management follow the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and Health

Insurance Portability and Accountability Act of 1996 (HIPAA) to address the safekeeping and confidentiality of the described information.